

## **Norwich Women's Club Annual Meeting Agenda**

June 27, 2021 at 7pm

Held online via Zoom due to the Sars-CoV2 pandemic

Zoom link:

<https://us02web.zoom.us/j/89229274519?pwd=djkrV2RHZUYwaXV3TmpkOXRhOENpZz09>

1. Call to order
2. President's Report - Lily Trajman
3. Secretary's Report - Annette Brown
  - a. Approval of the 2020 Annual Meeting Minutes
4. Committee Reports
  - a. Treasurer's Report - Tracey Hayes
  - b. Finance Committee (Community Project Grants) - Hayley DeLugach
  - c. Norwich Gardens - Mary Ann Holbrook
  - d. Spring Fundraiser - Deb Hall / Lily Trajman
  - e. Programs - Lily Trajman
  - f. Membership - Linda Ely
  - g. Scholarship - Karen Ward
5. Introduction and approval of 2021/2022 board slate
6. Old Business
7. New Business
8. Adjourn

## **Annual Meeting of the Norwich Women's Club via Zoom**

June 29, 2020

With 21 people in attendance the meeting was called to order at 7:05 pm.

**President's Report** – Lily Trajman thanked the Board for its flexibility this year in continuing its work despite the limitations presented by the Covid-19 virus that has us all social distancing. In particular she praised the members of the Gala and auction committees who jumped right into the issue of how to carry on the auction completely online, despite the cancellation of the in-person event. As a result, the Gala did almost as well this year as last.

**Secretary's Report** – Annette Brown presented the minutes from last year's Annual Meeting. Karen asked that in the Finance report the overview mentioned was of the Community Projects, not the Scholarship Awards as stated. With that correction made the minutes were accepted.

**Treasurer's Report** – see attached sheets – Tracey Hayes thanked Joanne Kent and Sue Kaufman for all their help getting up to speed with our accounting system. She then reviewed her prepared recaps for the operating budget, community project, scholarship calculation and the cash balances report. Jaci Allen led a unanimous thank you to Tracey for all her hard work.

**Finance Committee Report** – Natalie Billings reported for Judy Brown and the Community Projects committee that they had many more requests for more higher amounts of money than ever before. Some were more appropriate for our usual awards than others, so it was decided to keep aside some of the available funds as they think there may be more off-cycle requests this year than in the past.

Natalie also reported on behalf of the Spring Gala committee that a little over \$35,000 was raised by the event.

**Norwich gardens-** Though she was not in attendance Mary Ann Holbrook asked to inform the Club that though she would continue working on the gardens next year she would prefer to not be on the Board.

**Nearly New Sale** – Annette Brown reviewed the current situation with the planning for the next NNS which is scheduled for October 14 -20, 2020. The May sale had to be cancelled in March as there is a lead time of at least 6 weeks needed to allow people to consign and print their tags before the inspection period. A decision about the fall sale will need to be made no later than mid-August. There is some confusion about the need to pay for the online software we used so successfully last fall to keep our account active, even if we are unable to hold the fall sale. Annette will check into this and report back to the Board if needed.

**Membership** – Linda Ely indicated that about 120 people renewed their membership online this spring, and another 195 paid by check. We are on track to reach our normal numbers.

**Scholarships** – Karen Ward reported that there were 23 applicants this year, of which 17 passed the screening process. A total of 14 awards were made representing \$34,000. The

Club sent VSAC \$40,500 for awards in the spring, and there was an additional \$1500 held over from last year, but it was decided that the remainder would be held over for next year when they predict there may be an even greater need.

**Board Slate** for next year – see attached – Linda Ely presented the new slate of officers and it was approved by unanimous vote.

**New Business** – The question was raised as to whether we would be able to hold any of the summer concerts that had been planned. Lily will check in with Jenn Langhus to see how the bands hired for July and August feel about it. The suggestion was made that maybe they could be live streamed. Jennie Anderson volunteered to advise the Club on how she is safely organizing silent vigils with large groups of people.

Tracey Hayes asked if anyone knew about the circumstances surrounding the donation the Club received from the Network for Good, but no one did.

Arline Rotman moved to adjourn the meeting at 7:48 pm.

Respectfully submitted,

Annette Brown

Recording Secretary

## Proposed Board Slate 2021-2022

Please remember that due to the new bylaws adopted in 2019, board roles beyond the executive committee do not need to be set prior to voting in next year's board members. We still have open positions on the executive committee, and if you are interested in filling those positions or know someone who might be, please let Lily or Linda Ely know.

Lily Trajman, President

Annette Brown, Vice President

Treasurer - Open

Recording Secretary - Open

Cinny Bensen

Carole Bibeau

Christine Bothe

Anne Day

Hayley DeLugach

Linda Ely

Sue Kaufman

Alexa Manning

Amy Somerstein

Karen Ward

Elaine Waterman